

MAINTENANCE REQUEST FORM



Address of Property			
Date			
Tenant Name(s)			
Home Phone		Work Phone	
Mobile		Email	

The following items require repair or maintenance (include full description of items, including make and model number for any electrical or gas appliance and the problem being encountered):

1.	
2.	
3.	

TENANT INSTRUCTION FOR TRADESPERSON TO ENTER AND QUOTE ON OR ACTION REPAIRS

- I/we hereby authorise All Real Estate NT, its employees and contractors to use the keys to the above property held by All Real Estate NT to gain access to, investigate and if applicable, carry out repairs at the above property, without the need for further notice to me.
- I/we do not authorise All Real Estate NT, its employees or contractors to use keys to the above property held by All Real Estate NT and undertake to personally provide access to the property at a time to be advised by All Real Estate NT contractors. I/we freely acknowledge that if I/we make such arrangements and fail to provide access to the property, I/we will be personally liable for any charges made by All Real Estate NT contractors for traveling to and from the property.

I/ we acknowledge that my contact information may be provided to either the contractors engaged by All Real Estate NT or the owner of the property to facilitate contact in order to carry out repairs.

Tenant Name(s)			
Tenant Signature(s)		Date	

Phone: (08) 89321554 Mobile: 0419592414

Email: admin@allrealestatent.com.au Website: www.allrealestatent.com.au

Postal Address: PO Box 1789, Palmerston NT 0831